



Acton-Boxborough Regional School District

15 Charter Road Acton, MA 01720

978-264-4700

www.abschools.org

Acton-Boxborough Regional School Committee Meeting

November 2, 2023 Executive Session 6:45 p.m./ Open Meeting 7:15 p.m.

Administration Building Auditorium To view only: <https://www.youtube.com/actontv1>

1. **CALL TO ORDER** (6:45)

EXECUTIVE SESSION (6:45)

To be convened under MGL Ch 30A, sec. 21(a) Purpose 2: to conduct strategy sessions in preparation for negotiations with nonunion personnel, or to conduct contract negotiations with nonunion personnel.

OPEN MEETING (approximately 7:15)

2. **CHAIRPERSON'S WELCOME** - *Adam Klein*

- a. ABRHS Student Representative Update - Molly Norris '25, Julia Zhou '26, Diksha Mhatre '26, Nikhil Nomula '26, Jadon Yang '26
- b. Public Participation
- c. Superintendent's Update - *Peter Light*

3. **GUESTS & PRESENTATIONS** (7:40)

- a. [Resource Force Student Presentation](#) - *Sneha Iyer, Tanish Ghosh, and Austin Kim*

4. **NEW BUSINESS** (7:50)

- a. Finance Update - *Sheri Matthews*
 - i. [FY25 Early Budget Projections](#) - *Peter Light, Sheri Matthews, Andrew Shen*
 - ii. Member Town Finance Committee Updates
 - iii. [FY25 Budget Timeline](#) - **VOTE** - *Adam Klein*
 - iv. [FY25 Budget Guidelines](#) - First Read (*Addendum*)

5. **ONGOING BUSINESS** (8:45)

- a. School Committee Communication Goal Update - *Adam Klein*
- b. Subcommittee and Member Reports
 - i. Health Insurance Trust (HIT), Oct. 26
 - ii. Capital Subcommittee - *Ben Bloomenthal, Oct. 25*
 - iii. Policy Subcommittee - *Leela Ramachandran, Oct. 26*
 - iv. Budget Subcommittee - *Rebecca Wilson, Oct. 30*
- c. Consent Agenda/Action Items - **VOTE** - *Adam Klein*
 - i. Approval of ABRSC Meeting Minutes of [10/19/23](#)
 - ii. Approval of [Acton-Boxborough Friends of Music and Acton-Boxborough Friends of Drama](#) donation to support ABRHS Performing Arts Programs
 - iii. Approval of donation from [Town of Littleton/LELD -Littleton Electric Light Dept](#) to Blanchard Elementary playground
- d. Statement of Warrants and Recommendation to Approve [11/2/23](#) - **VOTE** - *Adam Klein*

6. **ADJOURN** (9:00)

Posted on October 27, 2023 at 3:00 p.m./ Reposted on October 31, 2023 at 4:30 p.m.

NEXT MEETINGS: November 16 and December 7 at ABRSC at 7:00 p.m. in the Administration Building Auditorium

To develop engaged, well-balanced learners through collaborative, caring relationships.

WELLNESS • EQUITY • ENGAGEMENT



Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	11-2-2023	AGENDA ITEM NUMBER	2.
---------------------	-----------	---------------------------	----

AGENDA ITEM TITLE	Chairperson's Welcome
--------------------------	-----------------------

PRESENTER(S)	Adam Klein
---------------------	------------

SUMMARY OF TOPIC	<p>The Chair welcomes members and the public to the meeting. The Chair is also required to state if the meeting is being taped. Acton TV tapes and broadcasts most School Committee meetings.</p> <p>Individuals who wish to view the meeting, but do not wish to speak may do so by using the YouTube Link posted on the agenda.</p>
-------------------------	---

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	<input type="checkbox"/> for the first time, with a request that the School Committee vote at a subsequent meeting or
	<input type="checkbox"/> with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

APPROX AGENDA TIME	5 min
---------------------------	-------

FOLLOW-UP	
------------------	--

To develop engaged, well-balanced learners through collaborative, caring relationships.

WELLNESS • EQUITY • ENGAGEMENT



Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	11-2-2023	AGENDA ITEM NUMBER	2.a
AGENDA ITEM TITLE	ABRHS Student Representative Update		
PRESENTER(S)	Molly Norris '25, Diksha Mhatre '26, Julia Zhou '26, Nikhil Nomula '26, Jadon Yang '26		
SUMMARY OF TOPIC	Our reps report at the first meeting each month and share some student perspectives on current events at the High School.		

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote is required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	<input type="checkbox"/> for the first time, with a request that the School Committee vote at a subsequent meeting OR <input type="checkbox"/> with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

SUGGESTED MOTION	
FOLLOW-UP	
APPROX. TIME FOR THE AGENDA ITEM (MIN.)	5 min.
ATTACHMENTS	none

To develop engaged, well-balanced learners through collaborative, caring relationships.



Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	11-2-2023	AGENDA ITEM NUMBER	2.b
---------------------	-----------	---------------------------	-----

AGENDA ITEM TITLE	Public Participation
--------------------------	----------------------

PRESENTER(S)	Adam Klein, Chairperson
---------------------	-------------------------

SUMMARY OF TOPIC	<p>Policy BEDH, permits members of the public to speak for up to 3 minutes on items not included on the agenda. Comments regarding items on the agenda would be made during that part of the meeting. The Committee/Administration typically does not respond to comments during public participation.</p>
-------------------------	--

<u>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</u>	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote is required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	<input type="checkbox"/> for the first time, with a request that the School Committee vote at a subsequent meeting OR <input type="checkbox"/> with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

SUGGESTED MOTION	
-------------------------	--

APPROX. AGENDA TIME	20 min.
----------------------------	---------

ATTACHMENTS	none
--------------------	------

To develop engaged, well-balanced learners through collaborative, caring relationships.



Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	11-2-2023	AGENDA ITEM NUMBER	2.c
---------------------	-----------	---------------------------	-----

AGENDA ITEM TITLE	Superintendent's Update
--------------------------	-------------------------

PRESENTER(S)	Peter Light
---------------------	-------------

SUMMARY OF TOPIC	Bi-weekly Superintendent's Update. This is brought to the meeting and posted to our website for families and the community the following day.
-------------------------	---

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote is required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting OR
	with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

SUGGESTED MOTION	
-------------------------	--

FOLLOW-UP	
------------------	--

APPROX. TIME FOR THE AGENDA ITEM (MIN.)	5 min.
--	--------

ATTACHMENTS	Brought to meeting
--------------------	--------------------

To develop engaged, well-balanced learners through collaborative, caring relationships.



Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	11-2-2023	AGENDA ITEM NUMBER	3.a
---------------------	-----------	---------------------------	-----

AGENDA ITEM TITLE	Guests & Presentations
--------------------------	------------------------

PRESENTER(S)	Sneha Iyer, Tanish Ghosh, Austin Kim, and Resource Force members
---------------------	--

SUMMARY OF TOPIC	Resource Force Student Presentation
-------------------------	-------------------------------------

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote is required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting or
	with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

APPROX AGENDA TIME	10 mins
---------------------------	---------

FOLLOW-UP	
------------------	--

ATTACHMENTS	Memo
--------------------	------

To develop engaged, well-balanced learners through collaborative, caring relationships.



Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	11-2-2023	AGENDA ITEM NUMBER	4.a
---------------------	-----------	---------------------------	-----

AGENDA ITEM TITLE	New Business
--------------------------	--------------

PRESENTER(S)	Peter Light, Sheri Matthews, Andrew Shen
---------------------	--

SUMMARY OF TOPIC	Finance Update
-------------------------	----------------

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote is required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
<input type="checkbox"/>	for the first time, with a request that the School Committee vote at a subsequent meeting or
<input type="checkbox"/>	with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

APPROX AGENDA TIME	55 mins.
---------------------------	----------

FOLLOW-UP	
------------------	--

ATTACHMENTS	Memo, FY25 Budget Timeline, FY25 Budget Guidelines
--------------------	--

To develop engaged, well-balanced learners through collaborative, caring relationships.



Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	11-2-2023	AGENDA ITEM NUMBER	5.a
---------------------	-----------	---------------------------	-----

AGENDA ITEM TITLE	Ongoing Business
--------------------------	------------------

PRESENTER(S)	
---------------------	--

SUMMARY OF TOPIC	School Committee Communication Goal Update
-------------------------	--

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote is required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
<input type="checkbox"/>	for the first time, with a request that the School Committee vote at a subsequent meeting or
<input type="checkbox"/>	with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

APPROX AGENDA TIME	5 mins.
---------------------------	---------

FOLLOW-UP	
------------------	--

ATTACHMENTS	
--------------------	--

To develop engaged, well-balanced learners through collaborative, caring relationships.



Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	11-2-2023	AGENDA ITEM NUMBER	5.b
---------------------	-----------	---------------------------	-----

AGENDA ITEM TITLE	Ongoing Business
--------------------------	------------------

PRESENTER(S)	
---------------------	--

SUMMARY OF TOPIC	Subcommittee and Members' Report
-------------------------	----------------------------------

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote is required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	<input type="checkbox"/> for the first time, with a request that the School Committee vote at a subsequent meeting or
	<input type="checkbox"/> with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

APPROX AGENDA TIME	15 mins.
---------------------------	----------

FOLLOW-UP	
------------------	--

ATTACHMENTS	
--------------------	--

To develop engaged, well-balanced learners through collaborative, caring relationships.



Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	11-2-2023	AGENDA ITEM NUMBER	5.c
---------------------	-----------	---------------------------	-----

AGENDA ITEM TITLE	CONSENT AGENDA: Approval of Meeting Minutes, Donations, Annual Authorization
--------------------------	---

PRESENTER(S)	Chairperson
---------------------	-------------

SUMMARY OF TOPIC	Items on the Consent Agenda do not usually require discussion and are approved with one vote. After members are asked if any items should be held out for individual consideration, a motion to approve the consent agenda is made, seconded, and voted on. Any items held from the consent agenda are then discussed and voted on separately.
-------------------------	--

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
	No action requested - this is a short update or presentation of information
	Request input and questions from the School Committee, but no vote is required
X	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting OR
	X with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

SUGGESTED MOTION	"Move that the ABRSC approve the consent agenda as proposed/amended."
-------------------------	---

FOLLOW-UP	
------------------	--

APPROX. TIME FOR THE AGENDA ITEM (MIN.)	5 min.
--	--------

ATTACHMENTS	Draft minutes, ABRHS Performing Arts donations, Blanchard Elementary playground donation
--------------------	--

To develop engaged, well-balanced learners through collaborative, caring relationships.



Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	11-2-2023	AGENDA ITEM NUMBER	5.d
---------------------	-----------	---------------------------	-----

AGENDA ITEM TITLE	Statement of Warrants and Recommendation to Approve
--------------------------	---

PRESENTER(S)	Chairperson
---------------------	-------------

SUMMARY OF TOPIC	Warrants are the listing of all payments made by the school district for the period, including payroll, vendors and others. The School Committee approves these at every meeting.
-------------------------	---

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
	No action requested - this is a short update or presentation of information
	Request input and questions from the School Committee, but no vote is required
X	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting OR
X	with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

SUGGESTED MOTION	See motion in memo in the packet from S. Matthews
-------------------------	---

FOLLOW-UP	
------------------	--

APPROX. TIME FOR THE AGENDA ITEM (MIN.)	2 min
--	-------

ATTACHMENTS	Summary memo from S. Matthews and posted folder of individual warrants.
--------------------	---

To develop engaged, well-balanced learners through collaborative, caring relationships.



Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	11-2-2023	AGENDA ITEM NUMBER	FYI
---------------------	-----------	---------------------------	-----

AGENDA ITEM TITLE	For Your Information (FYI)
--------------------------	----------------------------

PRESENTER(S)	The Chairperson and/or Superintendent may highlight individual items
---------------------	--

SUMMARY OF TOPIC	A variety of items may be found in the FYI: announcements, awards, publicity, reference materials, etc. that do not need discussion.
-------------------------	--

WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote is required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting OR
	with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

SUGGESTED MOTION	
-------------------------	--

FOLLOW-UP	
------------------	--

APPROX. TIME FOR THE AGENDA ITEM (MIN.)	
--	--

ATTACHMENTS	various
--------------------	---------

To develop engaged, well-balanced learners through collaborative, caring relationships.